

Rule 1009-1 AMENDMENTS BY DEBTOR

A. No petition may be amended to add an additional debtor after the order for relief has been entered.

B. The trustee or any creditor may file objections to an amendment by the debtor of the schedules or statement of financial affairs within thirty (30) days after the conclusion of the meeting of creditors or the filing of that amendment, whichever is later, unless further time is granted by the Court.

C. Each debt newly listed by an amendment to the schedules of liabilities shall also state when such debt was incurred.

D. All amendments shall include:

1. a caption indicating that the document is an “Amendment to (SPECIFY)”;
2. a clear description of the material added or deleted;
3. a certificate of service by the debtor or debtor’s attorney that notice has been given as required by the Federal Rules of Bankruptcy Procedure and these Local Rules;
4. a supplemental Mailing Matrix in a form that complies with these Local Rules and Court Procedures Manual and that includes the names and addresses of the creditors added or whose names and/or addresses have been changed by the amendment;
5. the payment of any fees required by 28 U.S.C. §1930; and
6. a completed amendment cover sheet substantially conforming to Local Form No. 6.

E. All creditors and other parties in interest shall be served with a copy of the amendment that includes the debtors full Social Security number when the debtor files an amendment modifying the Social Security number. The amendment filed with the Court shall have the first five numbers of the Social Security number redacted. The certificate of service filed with the amendment shall list the parties served and aver that the recipients received a copy of the amendment that included the full Social Security number. The caption of Official Bankruptcy Form No. 21, Statement of Social Security Number, shall be modified to include the word “amendment” at the end of the caption, and the completed form shall be submitted on paper, not filed, with the Clerk.

F. The debtor shall immediately give notice to each creditor added by an amendment to the schedules and file a certificate of service. The notice shall include a copy of the amendment filed with the Court and a copy of the original §341 Meeting Notice that lists the full Social Security number of debtor.